

Volunteer Privacy Notice

We are committed to handling your personal data responsibly and in line with data protection guidelines (most recently GDPR effective 25th May 2018).

What information we collect

During your time as a volunteer we collect a variety of information personal to you such as your contact details, past experience, relevant health information, references (we only seek references once we have confirmed we are proceeding with your volunteer application), and information relating to your activity with us.

How we use your data

We use this data to assess your suitability to volunteer with us, match you with volunteer opportunities, keep in contact with you about Boaz activity as part of our volunteer community, monitor volunteer activity, respond to any reference requests and meet our legal obligations (e.g. health and safety or reasonable adjustments).

How we store your data

We take our responsibilities to protect your data seriously. It is always stored in secure locations where access is restricted to only those who have a legitimate need to view it. We may share it with anyone involved in recruiting or supporting volunteers as needed.

We will not share data with any third parties. The only exception to this is those third parties that provide us with services, for example our online database. When sharing data with third parties we make sure that they understand that we expect data to be held securely and in line with GDPR.

How long we keep your data

We only hold your data for as long as is necessary. If your application to volunteer is unsuccessful or withdrawn your data will be destroyed 6 months after that decision.

If you join us as a volunteer your data will be held for the duration of your time as an active volunteer on our database and for six years afterwards (in case you ask for a reference or want to re-activate your volunteer status in changed circumstances).

Your rights over your data

You have a number of rights including the rights to access your data, have corrections rectified and have data deleted.

You can find full details of your rights in our Privacy Policy. This can be found on our website boaztrust.org.uk/contact/privacy-policy/ or you can request a copy by emailing privacy@boaztrust.org.uk.

If you wish to exercise any of these rights please contact our Data Protection Officer on privacy@boaztrust.org.uk.

You can complain to the Information Commissioner if you believe that we have not complied with your data protection rights.

What happens if you do not provide some of the data we request

You're not under any statutory or contractual obligation to provide us with the data requested. However, if you do not provide the information we may not be able to process your application properly, or offer you volunteering opportunities with us.